



Job Title: Bid/Presales Engineer (Ref: Bid/2017)

Location: Athens (Greece)

Company profile

[UniSystems SA](#) is a leading European ICT Solutions and Services provider founded in 1964 and operating internationally through its subsidiaries and offices in Athens, Brussels, Amsterdam, Istanbul, Bucharest, and Limassol. We boast a substantial and successful track record in the delivery of large-scale, mission-critical, innovative and reliable information systems and services for the Banking, Telco and Public Administration business sectors. We are positioned as a client oriented focused provider to the European marketplace, and considered as a lead supplier of ICT services to European Union Institutions, Agencies and International Organizations.

We currently have a vacancy for a Bid/Presales Engineer , to join our team.

Tasks & Responsibilities

The appropriate candidate will join one of the most challenging activities of our company in supporting its establishment and expansion in the EU Institutions business. He will report to the Bid Manager and his responsibilities include but are not limited to:

- Analysis of tendering documentation & structuring bids;
- Synthesis of background information (policy context, EU strategy etc);
- Writing of proposal parts;
- Cooperation with company's departments for the production of pre-sales information such as project references, collection and quality check of CV's, background descriptions, ICT methodologies;
- Co-ordination with partners in consortia and quality control of the provided information

Skills & Experience

- University Degree in IT / Computer Science or Engineering;
- Working experience in tendering, will be a plus;
- Ability to research, analyze and describe policy initiatives and programs in the context of tendering;
- Very strong knowledge of information systems and software technologies, methodologies and tools;
- Outstanding written and verbal communication skills in English
- Excellent communication, presentations and time management skills
- Capability of integration in an international/multi-cultural environment
- Highly self-motivated and methodical, with attention to detail

Desired Skills (considered as a plus):

- Post graduate Degree (MSc, PhD) in ICT
- Knowledge of French or/and German

Remuneration

A competitive remuneration package based on qualifications and experience.

Contact Details

Candidates who meet the above requirements may forward an English version of their CV quoting the reference code: Ref: : Bid/2017 at: careers@unisystems.gr All applications will be treated as confidential.