

Job Opportunity Code: GHHS_Health and Safety Officer

Swissport Ground Handling Services is looking for a Health and Safety Officer. The job will include the following:

- Maintain Health and Safety and training records, ensuring that all H&S policies, procedures, rules and regulations are adhered to and are regularly reviewed and updated, liaising with external consultants as required
- Ensure that any accidents are documented, investigated and recommended improvements implemented
- Carry out health and safety inspections, risk assessments/reviews
- Safeguard the well-being and safety of all staff working amongst the company, working closely with the department managers
- Provide and communicate accurate and timely H&S data to the management team to enable them to make informed decisions
- Prepare and update manuals, procedures, directives, forms related to Health and Safety
- Monitoring of KPI's related to Health and Safety

Job Type: Full-time

Qualifications and Skills: Applicants should preferably have;

- Suitable qualifications; OHSAS 18001 certification or equivalent;
- Experience of health and safety management, auditing practices and a strong knowledge of H&S legislation;
- A pro-active and hands on approach to safety;
- Excellent customer facing skills; and
- Good ITC skills (Microsoft Word, Excel and Outlook)
- Good Verbal/Written Communication skills

Applicants should be flexible, adaptable and able to work both independently and as part of a team.

Our company offers:

- A competitive compensation package dependent upon candidate's experience and qualifications
- Career development opportunities
- On-going theoretical & hands-on training
- Motivating and modern working environment

Qualified applicants can forward their CV quoting reference code(s) to:

amanda.vougioukli@swissport.gr

All applications will be held and treated with confidentiality.