

#### Smarterchains, Geneva, Switzerland

### Short Term / Project Assignment: Proposal Writer - Research project

Location: Athens Office Timing: Immediately

#### Manufacturing is changing fundamentally and only those who will adapt to the future will survive.

Smarterchains is a factory of the future transformation platform that helps traditional manufacturers transform their operations into digital manufacturing leaders, reduce operational costs, release cash and improve productivity while be ready to meet the future.

Smarterchains systemized the approach to factory of the future transformation by building a platform to help manufacturers identify opportunity areas, measure readiness and define their factory of the future strategy.

We are currently employing for the position of looking for an experienced Bid Writer to lead a proposal submission for fundraising a research project.

The ideal candidate will

#### **Job Description**

- Work alongside management team to understand the project's goals.
- Collaborate with management & engineering to draft the research proposal.
- Prepare all necessary documents, budgets, presentations, descriptions relative to the project.
- Ensure good institutional approaches to monitoring and evaluation (M&E), impact assessment, budgeting, contract templates and governance of grants.
- Provide technical knowledge of submission processes and proposal content for specialized bids including the development of project log-frames and applications to the EC Horizon 2020 scheme and similar funding sources.

#### Major Duties and Responsibilities:

Responsible for the timely & accurate submission of the research project proposal

# Candidate profile:

- PhD or PhD candidate in any engineering principle Logistics and supply chain management/ industrial engineering / manufacturing is considered a plus
- 1-3 years of relevant experience, preparing & submitting European research proposals
- Excellent research skills
- Good communication skills and ability to build meaningful relationships
- Independent thinker and collaborative team player
- Passion for technology and its potential to transform human society
- Strong project management and high operational discipline
- Analytical mindset and high attention to details are a must
- Consulting/Start-up/Manufacturing experience is considered a plus
- Proficient in English with good writing skills
- Passion for work, creation and contribution to human activity
- Proficient in MS Office

## **Contact person:**

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