

Technical Project Manager (VN-2018-002)

**WE'RE
HIRING!**

*Do you enjoy being part of projects creating new technologies?
 Do you like getting involved in transforming research into products?
 Do you want to create global impact by delivering high-tech results to international customers and partners?*

Adamant Composites Ltd is an industrial SME working on high-tech applications of Advanced Materials and Structures supporting our International Customers with design, manufacturing and new technologies for their products. We are a dynamic Small Company based in Patras, Greece, offering our employees state-of-the-art engineering projects, flexible working hours, and stable working environment in a competitive package. Since 2012 that the company started we have been growing, eventually creating a team of 15 engineers and technicians.

We offer a dynamic working environment, with challenging engineering projects and international exposure!



Position Profile:

For Running and New National and International projects, we seek to expand our Team with a **Technical Project Manager**, with expected start date 1st September 2018.

• “Must Haves”

- ✓ Dipl.-Ing. Or MSc in Chemical / Mechanical / Materials Engineering
- ✓ Fluency in English: understanding, speaking, writing in project management
- ✓ 1-3 years of experience in R&D project work and/or management
- ✓ Leadership experience, problem-solving skills and strong teaming abilities

• Technical Experience and Competences needed:

- ✓ Background on Industrial Processing Technologies, Polymer/Composites Processing, or Processes related to Energy Technologies
- ✓ Experience in reporting for EU, H2020 or National Projects
- ✓ Dissemination activities: coordination, material preparation, content creation

• “Nice to Have” competences:

- ✓ Hands-on experience with hardware setups for validation of concepts
- ✓ Certified project management training
- ✓ Transforming Ideas into Projects (e.g. input for proposal preparation)
- ✓ Willingness to work with people from diverse backgrounds and expertise

• Practical experience that would be greatly valued:

- ✓ Experience with Project Management tools
- ✓ Proposal setup and coordination
- ✓ IT skills for online tools/platforms, websites, etc.

Responsibilities:

- Daily management of projects
- Reporting to management on status and planning of projects
- Setting and achieving project milestones
- Communication and coordination with projects partners
- Providing and requesting input to/from partners
- Planning and follow-up of internal actions and resources for the projects
- Organizing and managing internal implementations of research on the Production Lines
- Coordinating procurements for the project
- Preparing deliverable items for on-time submission
- Contributing to preparation of workshops, dissemination events
- Contributing to proposal development with ideas, content and management tasks
- Participation in project meetings and travelling for company representation in dissemination events

This Position reports to the Managing Director.

Location: The position is based in Patras, Greece. A great place to live with young and vibrant people, close to the Sea and Mountains, and lots of accessible opportunities for personal development in a relaxed manner.

Why Should You Apply? If you want...

- Full-time employment in exciting and stimulating interdisciplinary research/engineering projects
- Opportunities for on-the-job training and exposure to advanced manufacturing activities
- To make an impact through a Small and Dynamic company

Application process: Send your CV and a short cover letter via e-mail to: info@adamant-composites.gr