Leading Construction Company with long presence in the Gulf area is looking for suitable applicants for the position of Senior Procurement Engineer in the country of Saudi Arabia.

**Job Responsibilities**

1. To procure materials & systems complying to project Contract Documents and requirements.
2. Review Contract Documents.
3. Identify the Materials and System required for the Project.
4. Prepare Schedule of Materials and Systems.
5. Prepare inquires and obtain Quotations from Prospective Suppliers.
6. Evaluate Quotations technically and commercially.
7. To Subcontract in timely manner within approved budgeted cost.
8. Prior to ordering, to check all ex-stocks availability in central stores and sub stores.
9. To ensure timely delivery of equipment, material & system to support site installation works as per approved work program.
10. All procurement process should comply to management approved procedures and policies with respect to time, cost, and quality.
11. Prepare documentation for internal process as per ISO Standards.
12. Develop and maintain Professional business relationship with suppliers and subcontractors.
13. Minimum 5 years of experience, as a Procurement Engineer in the related fields.

Must be clean and possesses Leadership, Communication and Negotiation Skills.

**Candidate’s Profile**

Gender Male

Education Bachelor of Technology/Engineering (Civil)

Experience 5 – 10 years

All interested candidates should send their CVs to [info.saltd.group@gmail.com](mailto:info.saltd.group@gmail.com) until 31/01/17