

Project Manager (PM1804) <https://goo.gl/DiSY5j>

The successful candidate will ensure that client requirements are met, projects are completed on time and within budget and that projects' goals are realised. Over time, s/he may consult clients in areas such as usability, new technologies and digital communication and marketing.

Typical responsibilities include:

- Pre-sales / Proposal Preparation / Tender Writing.
- Exploring and assessing clients' needs (running client interviews, surveys and insight studies).
- Agreeing project objectives and facilitating the definition of project scope, goals and deliverables.
- Writing business and technical requirements specifications.
- Leading branding and design projects.
- Management of multidisciplinary project teams.
- Project risk assessment and management.
- Ensuring quality standards are met.
- Client training and support.
- Accounting, costing and billing.
- Writing client reports including web analytics documents, benchmarking studies, information architecture reports, user guides and survey analysis documentation.

Qualifications:

Candidates should have **proven experience (5 years)** in the following:

- Excellent grasp of Internet technologies.
- Excellent knowledge of Project Management notions and methodologies (especially Agile methods such as SCRUM).
- Strong sense of ownership, urgency and drive.
- Strong desire for creative work.
- Analytical thinking.
- Team spirit and desire for constant learning.
- Excellent communication skills.
- University or post-graduate degree in an IT-related discipline.
- Desire for pursuing a career in a fast growing digital media company working with international clients.
- Excellent written and spoken English.

Benefits

- Competitive salary.
- Opportunity to work in high-profile, international projects.
- Continuous education and knowledge exchange.
- Friendly and stimulating environment.
- Career path.
- Private Health Coverage.

Start Info: Immediately

Location: Halandri, Athens

Contact E-mail: job@eworx.gr

Contact Info: Human Resources Division

About EWORX

EWORX S.A. is a privately held company that was established in Athens in 2001 and has offices both in Athens and Brussels. EWORX offers communication, creative design, web/software development and digital consultancy services leveraging on the convergence of electronic media and the growing need for innovative solutions to organizational and corporate challenges in the digital age. EWORX's website can be found at <http://www.eworx.gr>– where an indication of the work undertaken by the company in the last years can be found.